



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, January 14, 2019, at 7:00 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois

1. CALL TO ORDER (Bylaws 0163 & 0164)

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: Taylor Egan, Policy Committee Chair Leslie Juby, Mike McCormick, Vice President Kelly Nowak, Mary Stith, President Mark Grosso. Late: None. Absent: Finance Committee Chair Dave Lamb.

The President welcomed everyone, reminded them to sign the attendance record, and lead them in the Pledge of Allegiance.

District staff present: Tom Rogers, Principal Geneva High School; Laura Sprague, Communications Coordinator; Anne Giarrante, Director Student Services; Dr. Dean Romano, Assistant Superintendent Business Services; Dr. Andy Barrett, Assistant Superintendent of Teaching & Learning; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

Others: Jessica Breugelmans, Brigid Buchman, R. L. Cabeen, Jill Johnson, Margaret McDonnell, Alicia Saxton, Melody Meyer.

2. APPROVAL OF MINUTES (Bylaw 0168.1)

- 2.1 Regular Session, December 14, 2018
- 2.2 Executive Session, December 14, 2018
- 2.3 Special Session, December 19, 2018
- 2.4 Executive Session, December 19, 2018

Motion by Nowak, second by Egan, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, five (5), Egan, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, one (1), Lamb. Abstained, one (1), Juby.

Motion by Nowak, second by Juby, to approve the above-listed minutes, items 2.3-2.4. On roll call, Ayes, six (6), Egan, Juby, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, one (1), Lamb. Abstained, none (0).

3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

- 3.1 Tradition of Excellence Award: Geneva Students (Policy 5451)
Boys & Girls Cross Country, Swim Team, VEI

Girls Cross Country State Qualifiers

Sophia McDonnell

Boys Cross Country State Qualifiers

Benjamin Calusinski

Kellen Cesarone

Ryan Kredell

Swim Team State Qualifiers

Michaela Herwig

Alaina Gilsinn

VEI Business Plan Competition

William Cooper

Jacob Meyer

Alix Rittenberg

Eileen Drew

Sydney Nitschke

Aaron Stocking

3.2 IASB Board Recognition Awards

These will be presented at an upcoming meeting.

3.3 Student Services Update

Anne Giarrante gave an update on what's happening in Student Services and what the future looks like. The Continuum of Services that she shared is used across Illinois and across the United States. There are a variety of services that we provide to our students, which include private placement, Mid-Valley Programs, FAST and SLC Programs, our Early Learning Program and others. We currently have 80 students outplaced from our district, because we cannot meet their needs in-district. These needs can vary from speech to visual. In our district self-contained programs, we have 53 students. We are projecting the number of students we serve to increase to around 64 students. As we look ahead to the future, we would like to establish FAST programs at the elementary level and add an additional Structured Learning Classroom at the middle schools. To ensure that these programs are staffed appropriately, we would need to increase social work and psychologist support for self-contained programs. This may include support of a behavior coach.

The reason we would add these programs is to offer the least restrictive settings for students, offer mainstream opportunities with Geneva peers, provide instruction that is specific to meeting students' individual needs, to have a more complete continuum of services and to identify students who need more intense systems of support. To offset the costs to these new programs, there would be a decrease in Mid-Valley tuition expenses, a decrease in Mid-Valley technical support and a decrease in transportation costs. This does not mean we are separating from Mid-Valley but just taking back some programs.

Board comments, questions, concerns: Are you going to come back to the Board to show us projected costs and numbers? (Certainly.) We would also like to see multiple years projected out. (This would certainly be presented to you if we could sustain the programs in the future.)

4. SUPERINTENDENT'S REPORT (Policy 1210)

The Superintendent shared that as we start to look at next year, we are looking at different curriculum options. One thing we need to look at is our secondary programs and any more blended programming we can do for our students. We also need to look at working outside the box and being more flexible in programming.

5. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

5.1 Resolution for Interfund Transfer

Dr. Romano shared that, during the fiscal year, employee payroll deductions cover Flex care expenses; however, from time to time, usage and claims exceed the payroll contributions for the month or year. When this occurs, the District's past practice has been to loan the Flex Fund money until payroll contribution can catch up with claims and usage. A loan is necessary to keep our financial account positive and not incur fees. The transfer is a short-term loan repaid before the close of the fiscal year.

Motion by McCormick, second by Nowak, to approve the above-listed resolution, item 5.1. On roll

call, Ayes, six (6), Egan, Juby, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, one (1), Lamb. Abstained, none (0).

6. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

6.1 2019-2020 Board Calendar Draft

Dr. Barrett shared that after his initial calendar presentation to the Board in November, the committee has narrowed it down to two options. The first one being Calendar A (what we call old faithful), which is our traditional pattern with a start date of August 21st, Thanksgiving week conferences, an imbalance in semesters and an end date of May 29th. The second is Calendar C (early start w/shifting conferences), which has a fall break, a start date of August 14th, more semester balance, earlier conferences, a half day on Halloween and an end date of May 22nd.

There is important context to think about with each calendar. Calendar A has historical consistency, we must consider summer work, and there is still an imbalance in semesters. Calendar C has faculty support, is consistent with our neighbors, summer would be shorter this year and we must consider summer activities. There is a lot to consider and the Board should take the time to reflect on what has been presented. We would like to bring a formal recommendation back to you at a future meeting for approval.

Board comments, questions, concerns: I do like that there would be more time before AP exams. With the two days that used to be conferences the week of Thanksgiving, have you given thought about having those days at attendance days? (We have, but when it's a two-day week we struggle with attendance.) Are conferences consistent with our neighbors? (No.) You said there was large support for Calendar C, specifically with the high school, but where does the middle schools and elementary's fall with this? (It was more mixed at those levels. There was not a strong feeling for or against Calendar C.) This is a one-year plan that could be tweaked again next year if it doesn't work out. If we implement this, make sure we have a good feel for how many days our kids are missing. Batavia has had this earlier start for about three years now. Has there been any feedback from parents? (Not yet.) What feedback have you gotten from O&M regarding summer projects? (We have talked about this in Cabinet. They said it would be hard but that they could get it done.)

6.2 Board Meeting/Presentation Schedule

The Superintendent shared that the Board Retreat scheduled for January will be rescheduled for the spring after the election. We will ask IASB to attend this retreat. Being a Board member takes more time than just attending regular meetings. One thing we rely on is folks to work together and grow together as a team. With the candidates coming on, the IASB sponsors a regional meeting in the spring for candidates and we will get this information out to them.

7. INFORMATION

7.1 FOIA Requests

8. CONSENT AGENDA (Bylaw 0166.1)

8.1 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 1520, 3120, 4120)

FTE Adjustment Certified Staff

Thill, Jennifer, GHS, Math, 1.0 FTE, 1.20 FTE 2nd Semester Only

Long-Term Substitutes Certified Staff

Fordonski, Pat, WAS, Student Assistance Coordinator, .50 FTE, effective 1/14/19-3/22/19

Family and Medical Leave Certified Staff

Baron, Katie, GHS, Social Worker, 1.0 FTE, effective 3/21/19-5/3/19

New Hires Support Staff

Ferguson, Bryonna, GMSN, 2nd Shift Custodian, 12-month, effective 1/3/19

Adkins, Raymond, CO, Safety/Security Coordinator, 12-month, effective 1/7/19

Gonzalez, Serge, Garage, Bus Driver, 9-month, effective 1/9/19

Resignations Support Staff

O'Brien, Ruth, WAS, Library Assistant, 9-month, effective 12/21/18

Hamilton, Alyssa, GMSS, Special Education Assistant, 9-month, effective 12/21/18

Walker, Beth, GHS, Library Assistant, 9-month, effective 12/21/18
Reappointments/Reclassifications Support Staff
Rossel, Jacob, from Security GHS to Grounds, 12-month, effective 1/2/19
Bridges, Audrey, from Campus Manager GHS to Building Services Coordinator, effective 1/14/19
Family and Medical Leave Support Staff
Temple, Tracy, FES, Special Education Assistant, 9-month, effective 11/27/18-12/17/18
Corrigan, James, All Schools, Floater Custodian, 12-month, effective 1/11/19-1/21/19
Long-Term Substitute Support Staff
Cieslikowski, Lisa, MCS, Special Education Assistant, 9-month, effective 12/17/18-March
Retirements Support Staff

Jones, James Derek, GMSN, 2nd Shift Custodian, 12-month, effective 1/4/19

8.2 Monthly Financial Reports

8.3 2018-2019 Board Calendar Update

8.4 Gifts, Grants, Bequests: \$10,000, Buchanan Family Foundation, to purchase classroom supplies

8.5 Gifts, Grants, Bequests: \$326,200, Fabyan Foundation, \$126,200 for Technology and \$200,000 for Fabyan Scholarships

Motion by Nowak, second by Egan, to approve the above-listed, items 8.1-8.4. On roll call, Ayes, six (6), Egan, Juby, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, one (1), Lamb. Abstained, none (0).

9. PUBLIC COMMENTS

Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

None.

10. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

Attended the tech meeting where Mike Wilkes presented work to be done. He will be at the next Board meeting with projections and a budget request. March 6th is the IASB Kishwaukee dinner meeting. It will be open to candidates running for school board. It will answer any questions candidates might have. The faculty music concert was a success and staff did a wonderful job.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/(c)(2)]. (Bylaw 0167.2)

At 7:58 a.m., motion by McCormick, second by Juby, to go into executive session to consider matters pertaining to collective negotiating matters between the public body and its employees or their representatives. On roll call, Ayes, six (6), Egan, Juby, McCormick, Nowak, Stith, and Grosso. Nays, none (0). Absent, one (1), Lamb. Abstained, none (0).

At 8:23 a.m., the Board returned to open session.

14. ADJOURNMENT

At 8:24 a.m., motion by Nowak, second by Stith, and with unanimous consent, the meeting was adjourned.

APPROVED January 28, 2019
(Date)

PRESIDENT

SECRETARY _____

RECORDING
SECRETARY